

## AGS action plan for delivery in 2011/12

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Action Code	Action Title	Expected Outcome	Managed By	Portfolio Owners
AGS004	Value for money	Improved VFM. Improved resident and peer perception of NHDC's vfm.	Andy Cavanagh	Finance & IT

Sub Action Code	Sub Action	Status Icon	Due Date	Milestone	Due Date	Completed
				Challenge Board to review the outline position of value for money reviews	31-Jul-2009	
				Receive and take appropriate action on CIPFA benchmarking review	30-Jun-2010	
				Proposals for future model for undertaking in depth reviews of services to be incorporated in Corporate Business Strategy to be agreed by Overview & Scrutiny	30-Sep-2010	
				Challenge Board to assemble a programme of service reviews to be considered by Overview & Scrutiny Committee	31-Jul-2011	

Action Code	Action Title	Expected Outcome	Managed By	Portfolio Owners
AGS019	Section 106 Agreements	Improved controls for Section 106 agreements	Ian Fullstone	Planning, Transport & Enterprise

Sub Action Code	Sub Action	Status Icon	Due Date	Milestone	Due Date	Completed
				Accountancy Staff to have access to planning software system (Accolaid) to facilitate reconciliation with the accounting system (Integra)	31-Mar-2012	No
				Planning Obligations Supplementary Document to be reviewed in the light of developing government policy	31-Mar-2012	No

**APPENDIX A**

Action Code	Action Title	Expected Outcome	Managed By	Portfolio Owners
AGS021	Member's expenses	Compliance with best practice. All Members claims to be reimbursed on production of valid receipts up to the maximum sum allowed	John Campbell	Leader of the Council

Sub Action Code	Sub Action	Status Icon	Due Date	Milestone	Due Date	Completed
				Members will be written to informing them of the requirement to provide VAT fuel receipts for claims submitted	31-Mar-2012	
				The Members Expenses Scheme will be revised to include the requirement to produce receipts.	31-Mar-2012	No

Action Code	Action Title	Expected Outcome	Managed By	Portfolio Owners
AGS022	Legionella controls	Compliance with the adopted Legionella policy.	Andrew Cavanagh	Finance & IT

Sub Action Code	Sub Action	Status Icon	Due Date	Milestone	Due Date	Completed
AGS022.001	Improved controls of legionella		30-Nov-2011	All outstanding recommendations from the review of legionella controls to be implemented	30-Nov-2011	No

Action Code	Action Title	Expected Outcome	Managed By	Portfolio Owners
AGS023	Governance Policies	Improved governance policies and compliance with latest legislation	Katie White	Leader of the Council

Sub Action Code	Sub Action	Status Icon	Due Date	Milestone	Due Date	Completed
				Finance Audit and Risk Committee to review Anti-Bribery & Corruption policy	06-Jun-2011	
				Cabinet to approve Anti-Bribery & Corruption Policy	14-Jun-2011	
				Gifts & Hospitality policy to be reviewed and reminder issued to Members & Officers	01-Dec-2011	No

Action Status	
	Completed
	Check Progress
	In Progress;
	Overdue;
	No longer proceeding

